

**EAST BENTON COUNTY HISTORICAL SOCIETY ARTIFACT LOAN**

Name of Donor: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail address: \_\_\_\_\_

Description of Item: \_\_\_\_\_

\_\_\_\_\_  
Add additional information on back if needed.

Brief History of Item: \_\_\_\_\_

\_\_\_\_\_  
Add additional information on back is needed.

**Donor understands that the item will be reviewed by the Accessions Committee to determine if item meets the requirements as an artifact related to East Benton County history and is acceptable for display in the East Benton County Museum. Donor also understands that due to the great number artifacts in the East Benton County Museum collection that artifacts and displays are rotated and item may not be displayed continually.**

**In the event the Accessions Committee determines item does not meet the requirements as an artifact related to East Benton County history and not accepted for display, the donor has the following options:**

**[ ] Item requested to be returned to donor.**

**[ ] Item given to East Benton County Historical Society and permission given to sell the item with proceeds going to the general fund to benefit Museum operations. If unable to sell the item, permission given to donate item to other organizations such as Goodwill or to dispose of item.**

\_\_\_\_\_  
Signed:

\_\_\_\_\_  
Date:

Item Returned:

\_\_\_\_\_  
Signed:

\_\_\_\_\_  
Date Returned:

